WHEATLAND ELEMENTARY SCHOOL

Wheatland Elementary School District
111 Hooper St., Wheatland, California 95692
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June 27, 2018

Dear Parent/Guardian,

Welcome to the 2018-19 school year. The first day of the new school year will be August 15, 2018. Wheatland School District is proud to announce that we have streamlined the enrollment/emergency card process for all students using the Aeries Parent Portal. The parent portal is now open for 2018-2019 registration and returning student verification.

Your student's teacher assignment will be made available through the parent portal on August 14th, only after you have completed the Data Confirmation Process. Lists will also be posted on the school office window.

It is mandatory that parents update all information before the first day of school. This is the only information that will be utilized to make contact with a parent in the event of an emergency.

Step 1 – Access Your Aeries Parent Portal Account:

The first step is to access the Aeries Parent Portal account by going to www.wheatlandsd.com and on the TOP RIGHT side, click Aeries Parent Portal for Parents & Students. If you have forgotten your password, you can click Forgot Password to obtain a new password. See the back of this page for instructions on setting up a new Parent Portal account.

Step 2 – Online Re-Registration/Data Confirmation:

Once you access you parent portal account, you may complete the online re-registration/data confirmation process. When you log in, you will see a blue bar with yellow writing "You have not yet completed the Student Data Confirmation Process, or you will see the first page of the Data Confirmation beginning with Family Information." Click on the link to begin the process. Read all the instructions and information on each page.

Step 3 – Print & Return Final Data Confirmation Page:

When you complete the steps on the final tab, you will be prompted to print and sign a "Final Data Confirmation Page." You must return this single, signed page to your child's school.

• Final Data Confirmation Signature Page – Please mail or drop off the signed page in the school office or send it with your student on the first day of school.	• Interdistrict/Intradistrict Form (Interdistrict – if you reside outside of the District OR Intradistrict – if you are requesting to move from Lone Tree School.)
• Meal Application (Available online at ezmealapp.com as of July 31, 2018 – must provide confirmation number to school)	• Kindergarten students need to have their Oral Health and First Grade Physical Forms completed and returned to the school office. First Grade Physicals are due at the beginning of the first-grade year and may be completed up to 18 months prior to the beginning of first grade.
• Meal Accommodation Form (For allergy or health related reason signed by the doctor – Must be renewed annually and signed after July 31, 2018)	
• Medication Administration Form (If Applicable – Must be renewed annually)	• First Grade students need to have their Physical Forms complete if not done in Kindergarten.

Students new to our school do not need to sign into the Parent Portal to update and print the Data Confirmation page. This step was covered during your enrollment process. Please follow the rest of the instructions above to complete your enrollment.